The policy statement in italics is taken from section 5 of AACC’s College Manual, which is available only on AACC’s intranet.

5.5 Tenure-Track Appointments
Term-contract faculty may apply for tenure-track appointments as they become available. If a term-contract faculty member is selected for and accepts a tenure-track appointment, a maximum credit of four years of full-time teaching service at the college shall be allowed and credited toward consideration for tenure. Term-contract status ends with award of tenure-track status.

According to Patricia Casey-Whiteman, the process for assigning the slots is as follows:
1. A staffing analysis of full-time slots and contract types is made by departments and sent to the deans.
2. Deans propose to the Vice President from an analysis of numbers and percent by department of term contracts compared to tenured/TT, and the assignment of TT (“tenure”) slots in the context of their program needs.
3. AACC aims for 62% Tenured/TT across schools and in departments as is feasible.
4. The Vice President approves the allotments as appropriate.

The process for selecting an applicant for available tenured slot is as follows:
1. It is similar to a promotion review but internal to a School of Department.
2. Any term contract faculty member can apply once the Dean/chairs announce the availability of slots.
3. Once an applicant is selected, the dean recommends to the VP a new contract type (TT) for the selected person.
4. HR is directed to revise the faculty database and to assign a new status to the winners, TT.